Steps to join Live Online Session

Please follow the following steps to join the live online sessions:


2. Click on ACADEMIC CALENDAR
3. The Calendar with details of all live sessions applicable will be displayed. Click on the course name,

4. Once you click on the respective course name, the details of the sessions will be displayed and the button to join the session. Click on the Attend Session button to join the live session.
5. When you click on Attend Session, WebEx panel will launch and ask you to install WebEx plugin. Please install it for the first time, and then the following screen will be displayed.

![Starting WebEx](image1.png)

6. Please click YES on the below Alert Message to be able to hear the faculty via your headset.

![Click on YES](image2.png)
7. If you miss to click YES on the Alert message as shown in screen above, Then you can still join audio conference by following steps as shown in screen below:

**Audio -> Integrated Voice Conference -> Join Conference**

8. Once the faculty joins the session, you will be able to see the below screen.
9. Once the faculty shares the session material you will be able to see the screen as shown below.

10. Please contact your academic coordinator in case of any assistance.